

Appendix No. II

To the CONSTITUTION OF THE FACULTY OF MATHEMATICS AND PHYSICS OF CHARLES UNIVERSITY

THE CODE OF ADMISSIONS PROCEDURE

of 14 June 2017

Article 1 General Provisions

1. Attaining a full upper secondary education or full secondary vocational education is a requirement for admission to study in a bachelor's programme of study offered by the Faculty. Completion of a bachelor's or master's programme of study is a requirement for admission to study in a post-bachelor programme of study implemented by the Faculty. Completion of a master's or post-bachelor programme of study is a requirement for admission to study in a doctoral programme of study.
2. An applicant is admitted to study commencing in the academic year for which the admissions procedure was announced. The applicant is admitted to one of the study programmes and one of the forms of study accredited at the Faculty.
3. Elements of the admissions procedure at the Faculty are governed by the Code of Admissions Procedure of the Charles University.
4. Other requirements for admission to study, the deadline for submitting applications, the elements of the application including supplements, the dates of the entrance examination, and its form, general content, and assessment criteria are published by the Faculty in the publicly accessible website of the Faculty.

Article 2 Bachelor's Programme of Study

1. The knowledge and abilities required for study are tested by a written entrance examination. The form and general content of the examination for the given programme of study and academic year is provided by the Dean after approval by the Senate.
2. Applicants may be admitted to study without an entrance examination if they comply with set requirements, which are usually certain results achieved at a secondary school or successful participation in nation-wide or international competitions in mathematics, physics, or computer science (informatics), or the successful completion of a subject or subjects which are relevant to the given study programme at the Faculty or another higher education institution. A detailed specification of the requirements for a given study programme and a given academic year is announced by the Dean after approval by the Senate.
3. The requirements for admission based on an entrance examination and if applicable a maximum number of students to be admitted to study in a given programme of study are announced for the given academic year by the Dean after approval by the Senate.

*Translator's note: Words importing the masculine include the feminine, and unless the context otherwise requires, words in the singular include the plural, and words in the plural include the singular.

4. The admissions procedure may also be open to an applicant who has not yet passed the secondary school-leaving examination. Such applicant must prove that he has passed the secondary school-leaving examination no later than at the end of the period determined by the Rector for verifying admission requirements.

Article 3 Post-Bachelor Programme of Study

1. The knowledge and abilities required for study are tested by an entrance examination. The form and general content of the examination for the given programme of study and academic year is provided by the Dean after approval by the Senate.
2. The entrance examination for a post-bachelor programme of study in the relevant area of study is usually waived for graduates of bachelor's programme of study in the area of study of mathematics, or physics, or computer science (informatics) accredited in the Czech Republic. Other applicants may also be admitted to study if they comply with set requirements, which are usually the successful completion of selected study subjects in a given bachelor's study programme or completion of a subject or subjects, which are relevant for the given study programme, in a master's study programme at the Faculty or another higher education institution. A detailed specification of the requirements for a given study programme and a given academic year is announced by the Dean after approval by the Senate.
3. The requirements for admission based on an entrance examination and if applicable a maximum number of students to be admitted to study in a given programme of study are announced for the given academic year by the Dean after approval by the Senate.
4. The admissions procedure may also be open to an applicant who has not yet graduated from a bachelor's or master's programme of study. Such applicant must prove that he has graduated from the programme no later than at the end of the period determined by the Rector for verifying admission requirements.

Article 4 Doctoral Programme of Study

1. The knowledge and abilities required for study are tested by an entrance examination. The entrance examination consists of two parts: a foreign language examination, which is the English language, and oral academic examination according to the study programme for which the applicant has applied. The form of foreign language examination and the requirements for a waiver of such examination are announced for the given academic year by the Dean after approval by the Senate. Exceptionally upon request of the applicant, the Dean may consent to an entrance examination in another foreign language. In justified cases the Dean may, upon request of the applicant, waive the academic examination or recognize the successful passing of the entrance examination for another doctoral programme of study.
2. The content of the entrance examination is determined, and members of the admissions board ("the Board") proposed, by the Subject Area Board; the Board members are appointed by the Dean. The Dean may appoint a Board composed of different members for an entrance examination organised at partner workplaces; at least two members of such Board must be members of the academic staff of the Faculty.

3. The admissions procedure may also be open to an applicant who has not yet graduated from a master's or post-bachelor programme of study. Such applicant must prove that he has graduated from such programme no later than at the end of the period determined by the Rector for verifying admission requirements.
4. After completion of the entrance examination, the Board submits to the Dean the list of applicants recommended for admission including the proposed supervisors and the distribution of the applicants into study programmes announced for the admission procedure.
5. The Dean of the Faculty decides on the admission of an applicant and his assignment to full-time or combined form of doctoral study at the Faculty based on the results of the entrance examination, or on the financial resources of the Faculty.
6. After admission of an applicant to study the Dean determines the supervisor, the Subject Area Board, and the doctoral student training unit which will take care of the student over the whole period of study. A change during the study may be permitted by the Dean.

Article 5
Processing of Applicants' Submissions in Matters
of the Organization of the Admissions Process

Submission of applicants in matters of the organization of the admission procedure (Article 14 of the Code of Admission Procedure of Charles University) is handled by the relevant vice-dean. The settlement is reviewed by the Dean.