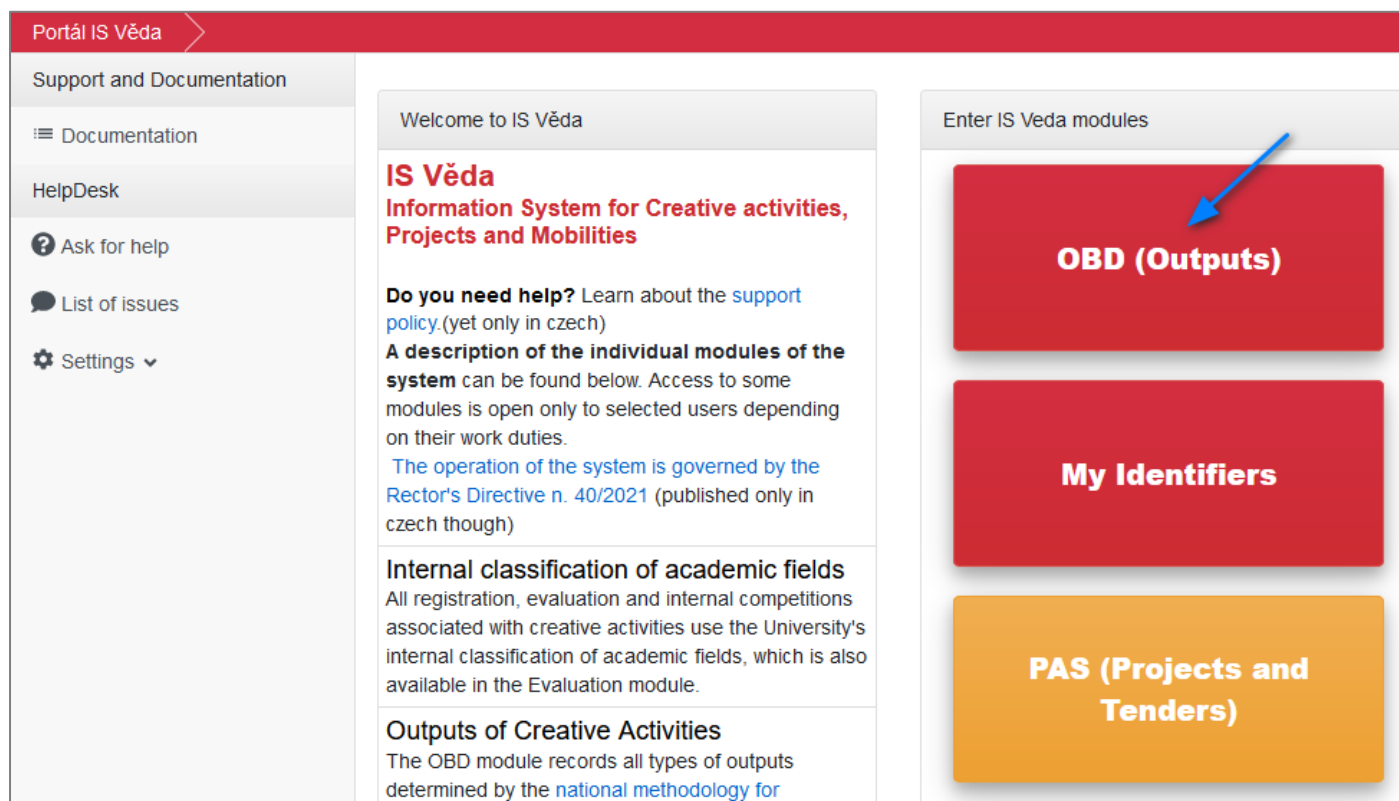


Instructions for authors for filling in OBD records

1 Log in to the OBD app

OBD = *personal bibliographic database*

URL: <https://is.cuni.cz/veda/>



The screenshot shows the 'Portál IS Věda' dashboard. On the left is a navigation menu with 'Support and Documentation', 'Documentation', 'HelpDesk', 'Ask for help', 'List of issues', and 'Settings'. The main content area is titled 'Welcome to IS Věda' and contains three sections: 'IS Věda Information System for Creative activities, Projects and Mobilities', 'Do you need help?' with a link to support policy, and 'Internal classification of academic fields'. On the right, under 'Enter IS Veda modules', there are three buttons: 'OBD (Outputs)' (red, highlighted with a blue arrow), 'My Identifiers' (red), and 'PAS (Projects and Tenders)' (orange).

2 Navigate to the OBD module

Path: [IS Věda](#) > [Dashboard](#) > [OBD](#)

IS VĚDA
EVIDENCE A HODNOCENÍ
TVŮRČÍ ČINNOSTI
Univerzita Karlova

20971346 (Goliaš Marcel) Logout

IS Věda > Dashboard

◀ Portal IS Věda | OBD | IDENTIFIERS | ORGANIZATION | Reports | HELPPESK | ADMINIS & READERS | My settings |

Change dashboard layout

OBD: Quick search of records by ID
Publication ID: Search

OBD: Records from API
DOI:
EID:
UT WOS: Search

OBD: My folders
Folder name My Shared

4 My folders
▶ Aktuální sběr (1918)
▶ FSV (14169)
▶ MFF (41367)
▶ Pracovní (41555)

OBD: Overview by states for workplace groups
Workplace group: -- not selected --
Workplace: 116 - Faculty of Mathematics and
Overview by: Records entered in the year Search

Records	Total	2023	2022	2021	2020	2019	2018
Importovaný	13131	0	0	0	0	0	0
Rozpracovaný	256	1	175	31	17	15	8
K autorizaci	0	0	0	0	0	0	0
Vrácený	0	0	0	0	0	0	0
Oložený	390	2	343	43	1	1	0
Ke kontrole	232	0	157	29	32	9	0
Kontrolovaný	0	0	0	0	0	0	0
PŘIJATÝ	27960	0	1173	1763	1608	1869	2008
Vymazaný	51	0	25	8	7	2	6
Nedokončený	0	0	0	0	0	0	0
Schválený pracovištěm	17	0	13	4	0	0	0
Schválený sekci	0	0	0	0	0	0	0
Schválený fakultou	1	0	1	0	0	0	0
PŘIJATÝ (nepublikovat)	4	0	0	0	0	0	0
Total	42042	3	1887	1878	1665	1896	2022

3 Create a new record

In the top (red) menu, click on the “New record” link:

IS VĚDA
EVIDENCE A HODNOCENÍ
TVŮRČÍ ČINNOSTI
Univerzita Karlova

20971346 (Goliaš Marcel) Logout

IS Věda > Dashboard > OBD > List

List | **New record** | Nomination | The most significant outputs | Container of pre-imported | RIV exports | Tools | Import | Settings |

Filters Folders Exports Bulk changes Record preview

Basic filter Extended filter Expert filter

Search Default filter Clear filter + -

User filters

Use the % (percentage) wildcard to filter any value.
Help for filter usage can be found [here](#).

Ignore diacritic:
Show also records in "Deleted" status:

+ - Filter:

Editable records: -- not selected --
Marked records: All records
Read records: Doesn't matter
ID:
Folder: -- not selected --
Type of output: -- not selected --

List of found records

Criteria used:
Internal author: Goliaš Marcel, DiS. (Author)

Mark all Invert selection Cancel selection

Sort by: Record ID Ascending Descending Sort

Page 1 out of 1 | 1 Total number of records: 1 5 10 20 50

TIT Kwisatz Haderach
AUT Goliaš Marcel
SRC AAA: Arbeiten aus Anglistik und Amerikanistik, 1(1), 1-10
RPT ID 618762 | year 2015 | intended for the RIV? Ne | units: PedF | in charge: MFF: KJP | owner: Marcel Goliaš (MFF) funding: >I< Q47
TYP JOURNAL ARTICLE (original article)

Page 1 out of 1 | 1 Total number of records: 1 5 10 20 50

Mark all Invert selection Cancel selection

4 Fill in the input data

- **Title/name**
- **Original language**
- **Type of output** (+ **Result subtype**)

The most common examples of output types:

- o *Journal article (J)*
- o *Paper in conference proceedings (D)*

- Chapter (C)
- Book (B)
- Software (R)
- Other output (O) – this type of output goes into RIV in a very “truncated” form

Fill in all highlighted fields. Fields Title, DOI, UT WOS and EID are used to find records in the section "Already existing imported records in the container" and "Already existing records with similar title or same identifier".

According to the DOI, UT WOS and EID fields, records are also searched in the section "Records searched in scientific repositories".

Title/name in original language:

Original language:

Year of issue /implementation: The year of issue/implementation is the year of the publication, patent grant, exhibition, etc. It isn't the year of the collection of records!
Enter in YYYY format.

DOI:

UT WOS:

EID:

Type of output:

Already existing imported records in the container

Already existing records with similar title or same identifier

Records searched in scientific repositories

Note: After filling in a title or an identifier (DOI, UT WOS, EID), the OBD automatically searches its records and shows the list of results with similar or the same title (or the same DOI, UT WOS, or EID) at the bottom so that you can check if the same record is not already in the OBD and avoid creating a duplicate record.

Then click the **“Create new record”** button:

Fill in all highlighted fields. Fields Title, DOI, UT WOS and EID are used to find records in the section "Already existing imported records in the container" and "Already existing records with similar title or same identifier".

According to the DOI, UT WOS and EID fields, records are also searched in the section "Records searched in scientific repositories".

Title/name in original language:

Original language:

Year of issue /implementation: The year of issue/implementation is the year of the publication, patent grant, exhibition, etc. It isn't the year of the collection of records!
Enter in YYYY format.

DOI:

UT WOS:

EID:

Type of output:

Result subtype:

Already existing imported records in the container

Žádné záznamy s podobným titulem nebo odpovídajícím identifikátorem nebyly nalezeny.

Already existing records with similar title or same identifier

Žádné záznamy s podobným titulem nebo odpovídajícím identifikátorem nebyly nalezeny.

Records searched in scientific repositories

5 Fill in the remaining data

Note: The OBD form for creating new (or editing already created) records is rather user unfriendly (chaotic). For easier orientation, you will find a list of individual blocks of the form in the upper right part of the window:

5.1 Basic information

- **Workplace in charge:** Select your department (e.g. “MFF - Astronomical Institute of Charles University”)

5.2 RIV

- **Intended for the RIV:**
 - o Check this box if you want to send your result to the government's database [RIV](#) (= register of information on research, innovation and development results)
 - o Do not check this box if you do not want to send your result to RIV

5.3 Authors

Important notes and tips on filling in authors:

- 1 Always fill in the authors in the order in which they appear in the original record (article, book, etc.)
- 2 In case the result has a large number of authors, it is not necessary (or even advisable) to fill in all of them → it is mandatory to fill in all *university* authors (i.e. authors from the Charles University); only the main ones from *foreign* authors need to be listed. This rule has the following exception:
- 3 For *applied research* results (typically e.g. software), *all* authors must be listed.
- 4 When filling in authors whose exact wording you are unsure of, tick the box “Ignore diacritic” in the window.
- 5 The surest way to find the right author is to search by “Personal ID”.
- 6 If the search results show the appropriate author but no corresponding department, try deleting “Publication year” and clicking “Find” again.
- 7 A number of authors will load into your form with several workplaces at once. In this case, *remove all unwanted workplaces* (using the “Remove workplace” cross) and leave only the workplace where the author produced the result (or which funded the research).

- **Author:** To fill in university authors, *click on the list icon* next to the “Surname” / “First name” fields:

AUTHOR

Order RIV	Role in collective	Surname A02	First name A03	Degree (before)	Degree (behind)	Jr.	Personal ID/code	Foreign RIV	Participation
1									

Ext. workplace -- not selected --

Add another author
Add author collective

et al. Tick this, if the list of authors is supposed to end with an: et alia clause. Once ticked, the form o...

R10 Total number of article authors Enter the total number of authors of the output (excluding editors and supervisors). The field is...

Summary of mental shares of external authors If the mental share field is mandatory at your faculty, it must be filled in with a non-zero value f...

SKUPINOVÝ AUTOR SKUPINOVÝ AUTOR

Add group author

Add multiple authors at once: Add: --to the end-- Number of occurrences: 1 Type:

- **List of CU persons** (see image below):

- 1) Fill in the author's *surname* and *first name*, or (if you know it) fill in his/her *personal ID*
- 2) Click the “**Find**” button
- 3) At the bottom [of the list of authors who match the search criteria], *click on the author you are looking for* – this will load him into the record

List of persons - author choice — Mozilla Firefox

https://verso.is.cuni.cz/fcgi/verso.fpl/_TS_/1672642401?__p_ob=&fname=obd_cis_autor_vyber&filtr_pamatuj=par

List of CU persons

Quick filter: All

Workplace: Incl. subordinates:

Workplace group: -- not selected --

Surname: **1**

First name:

Ignore diacritic:

Personal ID:

Personal Identifier: ORCID, Scopus ID, Researcher ID - separate from each other.

Relation type:

Publication year: Only authors who are in relationship in the current and the previous year are displayed.

Including in the relationship: If checked, all author relationships will be displayed. Otherwise only current relationships will be displayed.

2

- Selection is made by clicking anywhere on the row.
- If the author's workplace is not listed, the author has no relationship in active status.
- Multiple identical workplaces will be displayed if the author has more than one active relationships.

surname	first name	personal ID	titles	workplace	Personal Identifiers
Hajič	Jan	98352017	prof. RNDr. Dr.	1297 - MFF: Institute of Formal and Applied Linguistics , 1297 - MFF: Institute of Formal and Applied Linguistics (DPP) , 1297 - MFF: Institute of Formal and Applied Linguistics (DPP)	ORCID: 0000-0002-3503-7730 Scopus ID: 6602292051 Researcher ID: D-3429-2017

3

Page 1 From 1 | 1 Total records: 1 5 10 15 20 25 50 100 All

HelpDesk

- **Author #2:** To add another author:

- 1) Click the “**Add another author**” button to add another author line to the form
- 2) Follow the same procedure as in the previous case (i.e. *click on the list icon*, find the university author and click on him/her to insert him/her into the record)

Order RIV	Role in collective	Surname A02	First name A03	Degree (before)	Degree (behind)	Jr.	Personal ID/code	Foreign RIV	Participation	
1	+	Hajič	Jan	prof. RNDr.	Dr.	<input type="checkbox"/>	98352017	0000-0002-350	<input type="checkbox"/>	
		RIV Unit	MFF Institute of Formal and Applied Linguistics							
2	+					<input type="checkbox"/>			<input type="checkbox"/>	
		Ext. workplace	-- not selected --							
<input type="checkbox"/> et al. Tick this, if the list of authors is supposed to end with an: et alia clause. Once ticked, the form o...										
		R10 Total number of article authors	Σ <input type="text"/>							Enter the total number of authors of the output (excluding editors and supervisors). The field is...
		<input type="checkbox"/> Summary of mental shares of external authors								If the mental share field is mandatory at your faculty, it must be filled in with a non-zero value f...

3) 3) Fill in the *total number of authors* of the article

5.4 Titles (i.e. title and annotation of the result)

- 1) **Annotation:** Fill in the annotation
- 2) **Keywords:** Click on the “Generate keywords” button (or fill them in yourself)

Orig.	Original language
Article title (English)	English (eng) My new article
Annotation (English)	My new article <i>If there is a subtitle, separate it from the title with a sequence of space, colon, space characters. [e.g.: Title : Subtitle]</i> With 24 official EU and many additional languages, multilingualism in Europe and an inclusive Digital Single Market can only be enabled through Language Technologies (LTs). European LT business is dominated by hundreds of SMEs and a few large players. Many are world-class, with technologies that outperform the global players. However, European LT business is also fragmented, by nation states, languages, verticals and sectors, significantly holding back its impact. The European Language Grid (ELG) project addresses this fragmentation by establishing the ELG <i>Provide an annotation in the 64-10000 characters range. The annotation must not be shorter than the title, nor identical to the title.</i>
Keywords (English)	multilingualism; inclusive market; technologies
<input type="button" value="Generate keywords"/>	
<i>Separate key words (or phrases) with a semicolon.</i>	

5.5 Funding method

Important notes and tips on filling in the funding:

1 Basic overview of funding types:

Funding of a result that has been supported by the state budget:

- P = project registered in the government’s CEP database (= central project register)
- I = institutional support
- S = specific university research
- J = large research infrastructure

Funding of a result not supported by the state budget:

- O = operational programme
- R = European Commission framework programme
- V = other public sources
- N = non-public sources

2 In case the result (which you are entering in the OBD) is based on research that HAS been supported by the state budget, *only* the P-I-S funding (or a combination of these) can be used; in this case, *none* of the codes O-R-V-N can be used. Simply put, if you list P, I or S funding for a given result, then you must not list any O, R, V or N funding. If you combine, for example, a P project with an O project, then the O project will be automatically removed from the batch when the results are submitted to RIV.

3 If the result (which you are entering in the OBD) is based on research for which NO government support has been provided, O-R-V-N funding can be used, but only a single *one*. Simply put, if you list e.g. O funding for a given result, then you must not list any more O funding, or R, V or N funding (you can only list one O funding, or one R funding, etc.).

4 Please note: Due to duplications in the Grants and Projects (GaP) module, which is managed by the Department of Grants and Projects (OGAP), and from which grants and projects are then transferred to OBD, some projects may be recorded twice in OBD – each time under a different type of funding. For example, the project “*Fyzika martensitické transformace pro rozšíření funkcionality krystalických materiálů a nanostruktur*” (whose provider is the Ministry of Education) can be found in the list of funding both under the code CZ.02.1.01/0.0/0.0/15_003/0000487 (Funding type: O) and under the code EF15_003/0000487 (Funding type: P). If any funding of type O or R is registered in the CEP database (as type P), then its CEP P-variant must be used. Simply put, if you are going to fill in an O or R type of funding into your record, always check first that it is not also registered in the funding list as type P. This can be checked by trying to search for it by its “Name” (not “Number/code”). As you can see in the figure below (under the “Funding list” bullet), if you search for funding by name (“Fyzika martensitické transformace...”), it will sometimes find two of the same project – one of type O, the other of type P. In this case, you must select the P type of project. The advantage of this procedure is that you can combine P funding with other P, I or S funding. However, many O or R projects are not registered in the CEP database, so they do not have any P-variant and can therefore only be entered into the OBD as O or R funding (e.g. CZ.2.16/3.1.00/21566, DYNASNET, Cat-In-hAT, CoCoSym, TSuNAMI, Bergamot, and others). On the other hand, the FITOPTIVIS (R), AFarCloud (R) and other projects have their P-variants → 8A18009 (P), 8A18006 (P), etc. So whoever looks for it, sometimes finds it...

5 If you wish to add *a funding* to your record that *is not in the funding list*, then please contact the Department of Grants and Project (OGAP) with a request to add it on the list: granty@matfyz.cuni.cz

- **Funding:** Click on the “Add funding” button to open the funding list

Funding method

If the record is supposed to go to RIV for CUNI (faculty hospital), it must be financed from CUNI's (FH's) funds. To add financing, use the Add Financing button and select the correct project or other funding.

Requested funding:

	Funding type	Provider	Funding description	Grant No.	Name of funding	Holder	Units	Link
No								

No funding method for publication has been saved yet.

Add funding

- **Funding list:** Search for the relevant funding in the list:
 - 1) either by “Name”
 - 2) or by “Number/code”
 - 3) Then *click on the desired funding* below to insert it into the record

Funding list

Funding from the project code list

Filter: All (2) Workplace: Fyzika martensitické tr (1) Incl. subordinates:

Number/code: [] Name: Fyzika martensitické tr (1) Year: 2022

Funding type for RIV: [] Provider: []

Researcher: [] First name: [] Main researcher:

Surname: []

Find Cancel filter Close

Funding type for RIV	Number/code	Other numbers	Name	Prov.	Field	Start	Main researcher	Admin. workplace	Other units
O	CZ.02.1.01/0.0/0.0/15_003/0000487		Fyzika martensitické transformace pro rozšíření funkcionality krystalických materiálů a nanostruktur	MSM		01.12.2016	Nytková Helena RNDr.	Faculty of Mathematics and Physics	COŽP
P	EF15_003/0000487	116206; EF15_003/0000487	Fyzika martensitické transformace pro rozšíření funkcionality krystalických materiálů a nanostruktur	MSM	BM	01.09.2016		Faculty of Mathematics and Physics	

Page 1 From 1 | 1 Total records: 2 5 10 15 20 25 50 100 All HelpDesk

- If you want to add *additional funding*, click the “**Add funding**” button again (and follow the same steps as before):

Funding method

If the record is supposed to go to RIV for CUNI (faculty hospital), it must be financed from CUNI's (FH's) funds. To add financing, use the Add Financing button and select the correct project or other funding.

Requested funding:

No1 Funding type	Provider	Funding description	N03 (P) Grant No.	Name of funding	Holder	Units	Link
P - project registered in the CEP	MSM	Fyzika martensitické transformace pro rozšíření funkcionality krystalických materiálů a	EF15_003/0000487	Fyzika martensitické transformace pro rozšíření	UK	MFF	link

Add funding Add comment

5.6 Category (aka *subject field*) → Record's classification

Important notes on filling in the subject fields:

- 1 A minimum of one (and a maximum of three) primary fields must be listed for each record.
- 2 If a field has sub-fields, a minimum of one (and a maximum of three) sub-fields must be selected in addition to the primary field.

- **Category** [aka *subject field*]:
 - o Click the “**Edit fields**” button:

Category

The new RIV field will be filled in automatically according to the selected CUNI primary field.

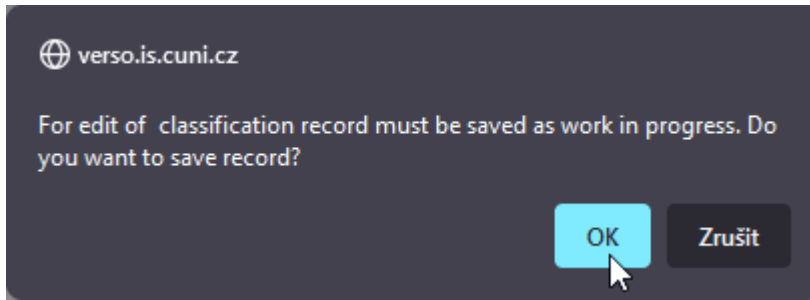
Category

Own work type will be automatically generated after saving the record.

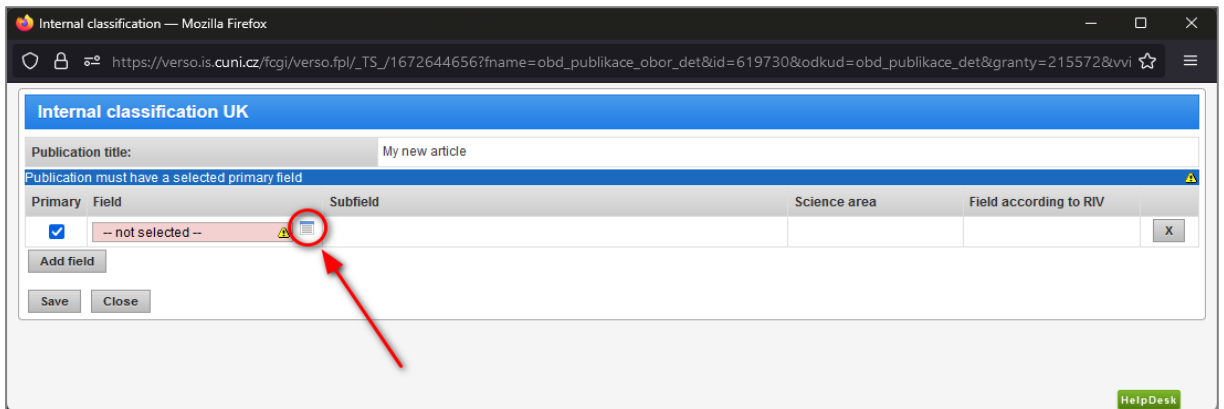
R04* Internal classification of CUNI academic fields Classification

Edit fields

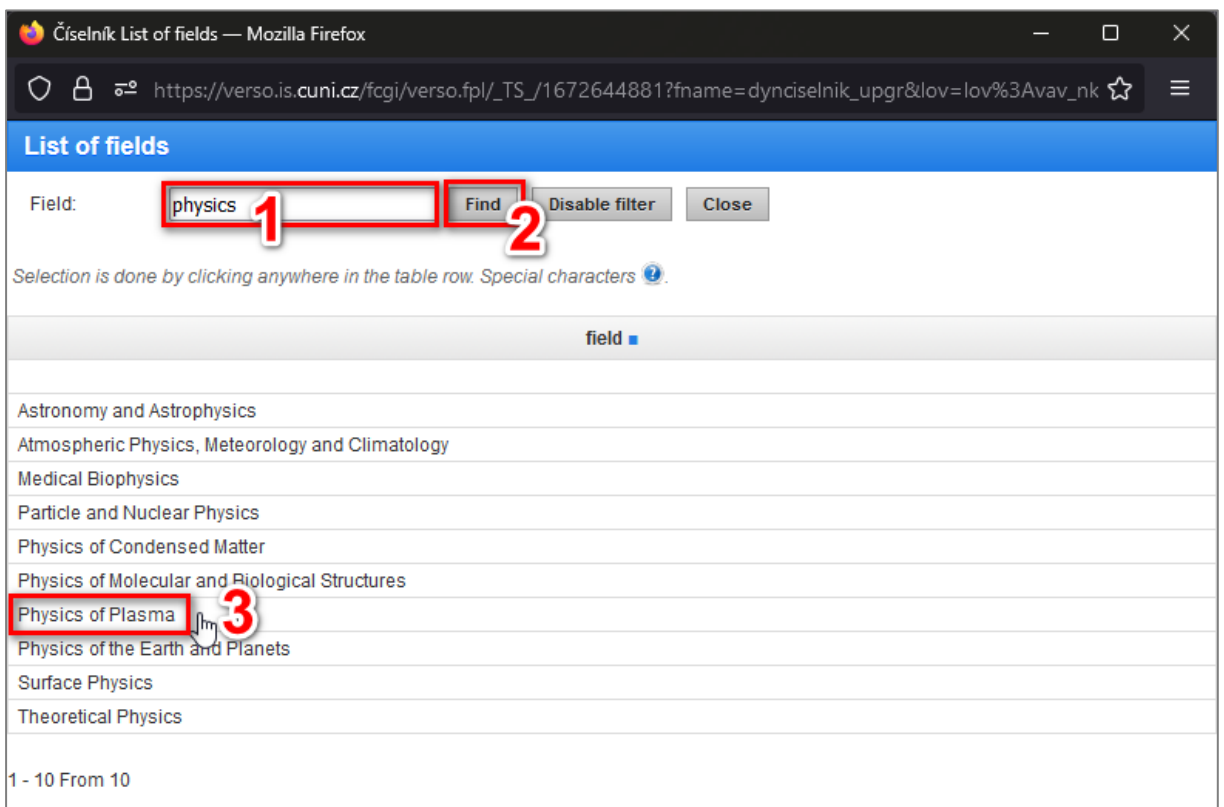
- You must first *save the record* as “work in progress” (or “inspected”) before you can access the “Internal classification UK” window to select a subject fields:



- **List of fields:** The “Internal classification UK” dialog opens
 - *Click on the list icon*



- In the “**List of fields**” dialog box:
 - 1) Fill in the *field name* (or keyword)
 - 2) Click on the “**Find**” button
 - 3) In the list of found fields, *click on the corresponding field* for it to be inserted into the record



Back in the “**Internal classification UK**” dialog box, click the “**Save**” button (or *add another field*):

This is what the form looks like with the subject field filled in:

5.7 Source (i.e. journal, proceedings or book)

Important notes and tips on filling in sources:

- 1 It is always best to search for journals by “ISSN” code. In case you cannot find the journal by ISSN, try searching for it by “Name”.
- 2 In case you cannot find the journal in the source list, please let me know immediately (preferably via HelpDesk) so that I can arrange for it to be added.

- **Journal:** Click on the list icon to the right of the “ISSN” field and *search for the relevant journal in the list*

- **Source list:**

- 1) *Fill in the ISSN code*
- 2) Click on the “**Find**” button
- 3) At the bottom of the list of found journals, click on the corresponding journal to transfer its data to the record

Source list — Mozilla Firefox

https://verso.is.cuni.cz/fcgi/verso.fpl/_TS_/1672645518?__p_ob=&fname=obd_dis_zdroj_vyber&filtr_pamatuj=&elidek=&_p_f=0&rok=2022&f_filtruj=

Add source **Source list**

Name: Abbreviation:

ISSN/e-ISSN: ISBN/e-ISSN: Place of issue:

Source format: Source type: No resource type:

Publish: Validity:

Find Cancel filter Close

For searching, you can use the _ character to replace any character or % to replace any group of characters.
Selection is made by clicking anywhere on the row.

Name	Abbreviation	Source format	Publisher	Place of issue	State	ISSN	ISBN	Source type	IF	SJR	AIS	Validity from	Validity to
Physics of Fluids	PHYS FLUIDS				US	1070-6631		IF (Ioni)					

Page 1 From 1 | 1 Total records: 1 5 10 15 20 25 50 100 All

- **Journal:** Fill in the remaining [missing] data:

- *Journal volume*
- *Journal issue no.*
- *Page range from-to*
- *Number of pages of the article*
- Alternatively (optional): *Article No.*

5.8 Additional information

- **Identifying data of the result:** Fill in:

- *DOI* – First fill in the DOI (if the article has one); this will make it easier for you to fill in other data.
- *UT WOS*
 - Go to: <https://www.webofscience.com/>
 - By DOI, try to find the relevant article in WoS:

Discover multidisciplinary content

from the world's most trusted global citation database.

DOCUMENTS RESEARCHERS

Search in: **Web of Science Core Collection** ▾ Editions: **All** ▾

DOCUMENTS CITED REFERENCES STRUCTURE

DOI

+ Add row + Add date range Advanced Search

X Clear Search

- Pokud je článek ve WoS, rozklikněte si ho:

0/1 [Add To Marked List](#) [Export ▾](#) Sort by: **Relevance** ▾ < 1 of 1 >

1 [Temperature and precipitation fluctuations in the Czech Republic during the period of instrumental measurements](#) 57 Citations

[Brazdil, R; Zahradnicek, P; \(...\); Dobrovolny, P](#)
Oct 2012 | [THEORETICAL AND APPLIED CLIMATOLOGY](#) 110 (1-2) , pp.17-34

The history of early meteorological observations using instruments in the Czech Lands is described (the longest temperature series for Prague-Klementinum starts in 1775, precipitation series for Brno in 1803). Using the PROI ... [Show more](#)

[Context Sensitive Links](#) [Full Text at Publisher](#) ... [Related records](#) ⓘ

Page size 50 ▾ < 1 of 1 >

- Click the “**See more data fields**” link at the bottom of the record detail:

Temperature and precipitation fluctuations in the Czech Republic during the period of instrumental measurements

By: Brazdil, R (Brazdil, Rudolf) [1], [2]; Zahradnicek, P (Zahradnicek, Pavel) [2], [3]; Pisoft, P (Pisoft, Petr) [4]; Stepanek, P (Stepanek, Petr) [2], [3]; Belinova, M (Belinova, Monika) [1]; Dobrovolny, P (Dobrovolny, Petr) [1], [2]

[View Web of Science ResearcherID and ORCID](#) (provided by Clarivate)

THEORETICAL AND APPLIED CLIMATOLOGY

Volume: 110 Issue: 1-2 Page: 17-34

DOI: [10.1007/s00704-012-0604-3](https://doi.org/10.1007/s00704-012-0604-3)

Published: OCT 2012

Indexed: 2012-10-01

Document Type: Article

Abstract

The history of early meteorological observations using instruments in the Czech Lands is described (the longest temperature series for Prague-Klementinum starts in 1775, precipitation series for Brno in 1803). Using the PRODIGE method, long-term monthly temperature and precipitation series from selected secular stations were homogenized (for 10 and 12 stations, respectively). All the seasonal and annual temperature series for the common period 1882-2010 show a significant positive linear trend with accelerated warming from the 1970s onwards. No significant linear trends were disclosed in the series of seasonal and annual precipitation totals. Correlation coefficients between the Czech series analysed decrease as distances between measuring stations increase. A sharper decrease of correlations for precipitation totals displays much weaker spatial relationships than those for mean temperatures. The highest correlations between all stations appeared in 1921-1950, the lowest in 1891-1920 (temperature) and 1981-2010 (precipitation). Wavelet analysis reveals that very distinct annual cycles as well as the slightly weaker semi-annual ones are better expressed for temperature series than for precipitation. Statistically significant cycles longer than 1 year are temporally unstable and sporadic for precipitation, while in the temperature series cycles of 7.4-7.7 and 17.9-18.4 years were recorded as significant by all stations in 1882-2010 (quasi-biennial cycle of 2.1-2.2 years for half the stations). Czech homogenous temperature series correlate best with those of the Northern Hemisphere for annual, spring and summer values (with significant correlation coefficients between 0.60 and 0.70), but this relation is temporally unstable. Circulation indices, such as the North Atlantic Oscillation Index (NAOI) and the Central European Zonal Index (CEZI), may explain the greater part of Czech temperature variability, especially from December to March and for the winter; however, this relationship is much weaker, or even random, for precipitation series. Further, relationships with the Southern Oscillation Index (SOI) are weak and random. Relatively weak coincidences exist between statistically significant cycles in the Czech series and those detected in NAOI, CEZI and SOI series.

Keywords

Keywords Plus: NORTH-ATLANTIC OSCILLATION; LONG-TERM CHANGES; AIR-TEMPERATURE; CLIMATE DATA; SERIES; TRENDS; HOMOGENIZATION; SWITZERLAND; EUROPE; VARIABILITY

Author Information

Corresponding Address: Brazdil, Rudolf (corresponding author)

▼ Masaryk Univ, Inst Geog, Kotlarska 2, CS-61137 Brno, Czech Republic

Addresses:

▼ ¹ Masaryk Univ, Inst Geog, CS-61137 Brno, Czech Republic

▼ ² Global Change Res Ctr AS CR, Brno 60300, Czech Republic

▼ ³ Czech Hydrometeorol Inst, Brno 61667, Czech Republic

▼ ⁴ Charles Univ Prague, Dept Meteorol & Environm Protect, CR-18000 Prague, Czech Republic

E-mail Addresses: brazdil@sci.muni.cz

Categories/Classification

Research Areas: Meteorology & Atmospheric Sciences

Funding

Funding agency	Grant number
Grant Agency of the Czech Republic	P209/10/0605
	P209/11/2509
	CZ.1.05/1.1.00/02.0073

Funding Table

[View funding text](#)

[+ See more data fields](#)

- Copy the “**Accession Number**” (e.g. „WOS:000309590500003“) – copy only the number into the record (without the “WOS:” flag)

Document Information

Language: English

Accession Number: WOS:000309590500003

ISSN: 0177-798X

eISSN: 1434-4483

Other Information

IDS Number: 017LD

— See fewer data fields

- *Open Access* – Select one of the options from the drop-down menu. The most common choices are:
 - either “**A: open-access**” (if the article is demonstrably open access)
 - or “**C: restricted-access**” (otherwise)

Additional information	
R67 UT WOS (formerly UT-ISI)	000309590500003 Link <input type="checkbox"/> value won't be available
R90 EID in the Scopus database	value won't be available Generate EID from DOI <input type="checkbox"/>
R87 DOI	10.1007/s00704-012-0604-3 Link <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> PubMed ID	
R94 Open Access	C: restricted-access
R95 End date of the publisher's embargo	
R12 Confidentiality code	S - Not subject to confidentiality
N03 Large research infrastructure	- not selected -

- *EID* – If you have filled in the DOI, you can click on the “**Generate EID from DOI**” button (if the record is in Scopus database, the EID code will be added to the record)

5.9 Links

- *Link to the full text* – Although filling in the full text link is optional, it is recommended to do so

+ - Links

Here you can add a web link to the record. Entering data in this section is optional.

R86 Link to full text Link

R97 Link to research data

Link	Type of link	Description
<input type="text"/>	- not selected -	<input type="text"/>

5.10 Attached files

Important notes on attaching files:

1 Attaching full-text files is particularly recommended if the result (especially J – journal article and D – paper in conference proceedings) is not registered in the Web of science or Scopus database, so that the data can be verified (if necessary).

- **Full text file:** If you have a PDF version of your result, it is advisable to add it to the record using the “Add file” button

Values for the Availability field will show after filling in the attachment type.
Entered ISSN is traceable in SHERPA/ARXIVO, details of the publisher's policy on full text publication can be displayed here [SHERPA](#)

Open Access	Open Access fees	Attachment type	Publisher's embargo	Location	Licence	Conditions of publication
✓	✗	submitted version		Preprint Repository		Publisher copyright and source must be acknowledged with set statement (see policy)
✓	✓	publisher version		Any Website Named Repository Journal Website	CC BY	
✓	✗	accepted version		Academic Social Network Author's Homepage Funder Designated Location Institutional Repository Named Academic Social Network Preprint Repository		Publisher copyright and source must be acknowledged with set statement (see policy) Must link to published version

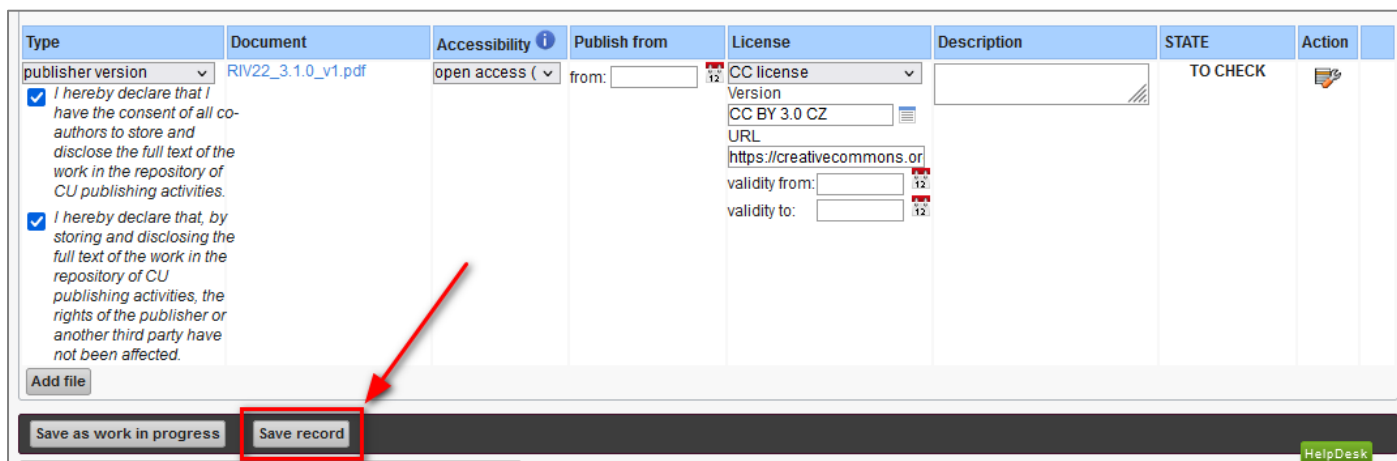
Type	Document	Accessibility	Publish from	License	Description	STATE	Action
Add file							

- In this case the following information must be supplemented:
 - o *Type of attachment* (the recommended version is the “publisher version”; if you are not sure which on you have, select “other”)
 - o *Declaration*
 - In case you want to **send the file to the repository** you have to agree (check) that you have the consent to publish the full text of the result from: 1) all co-authors, 2) the publisher
 - o *Accessibility* (if you are not sure or don't want to send the file to the repository, select “owner only”)
 - In case you want to **send the file to the repository** you need to choose: either (1) “to all authenticated ... repository users”, or (2) “open access”
 - o *License* (select one of the options)

Type	Document	Accessibility	Publish from	License	Description	STATE	Action
<p>publisher version</p> <p><input checked="" type="checkbox"/> I hereby declare that I have the consent of all co-authors to store and disclose the full text of the work in the repository of CU publishing activities.</p> <p><input checked="" type="checkbox"/> I hereby declare that, by storing and disclosing the full text of the work in the repository of CU publishing activities, the rights of the publisher or another third party have not been affected.</p> <p>Add file</p>	RIV22_3.1.0_v1.pdf	open access	from: []	<p>CC license</p> <p>version</p> <p>CC BY 3.0 CZ</p> <p>URL</p> <p>https://creativecommons.org</p> <p>validity from: []</p> <p>validity to: []</p>		TO CHECK	

6 Save the record

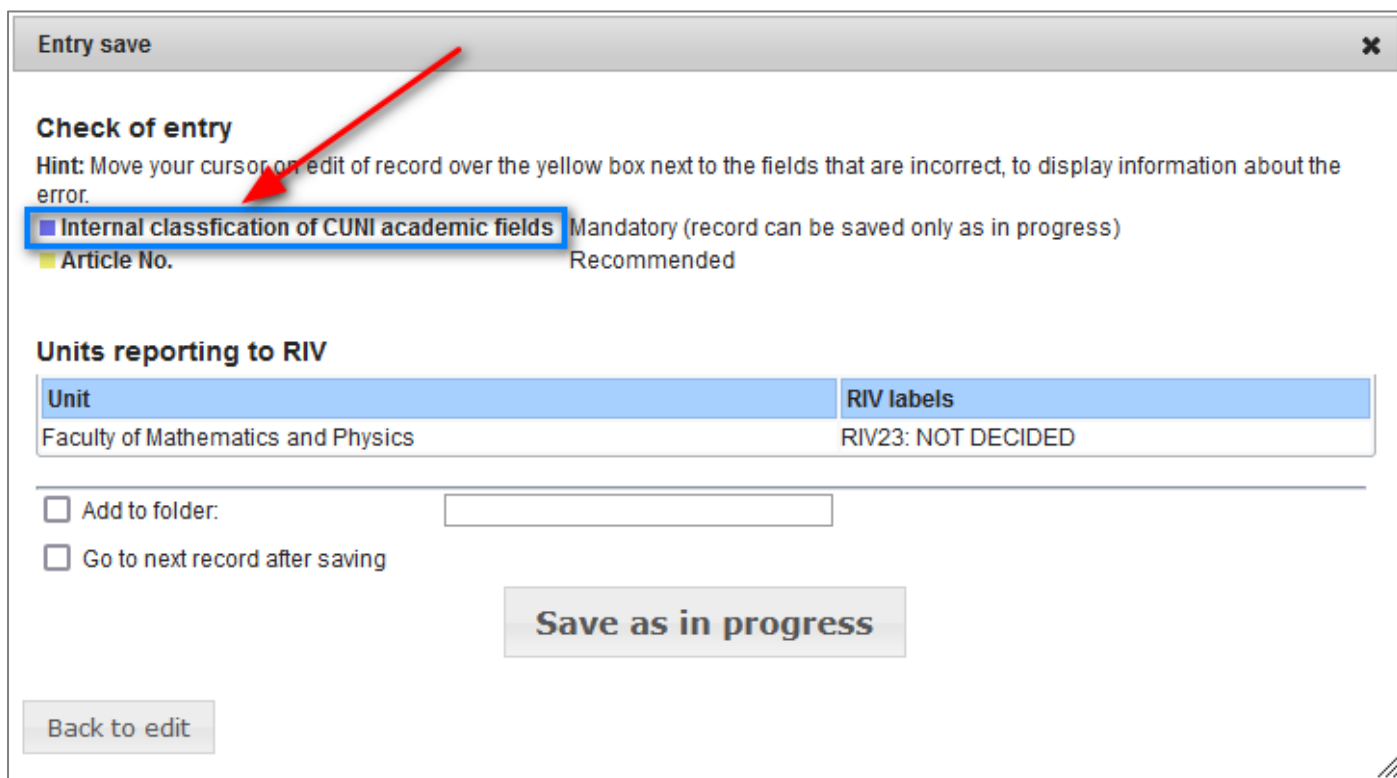
Once you have filled in all the relevant data, click the “**Save record**” button at the very bottom of the page.



The screenshot shows a form with several columns: Type, Document, Accessibility, Publish from, License, Description, STATE, and Action. The 'Document' column contains 'RIV22_3.1.0_v1.pdf'. The 'License' column has a dropdown menu set to 'CC license' with 'Version' 'CC BY 3.0 CZ' and 'URL' 'https://creativecommons.or'. The 'STATE' column is 'TO CHECK'. At the bottom, there are two buttons: 'Save as work in progress' and 'Save record'. A red box highlights the 'Save record' button, and a red arrow points to it from the text above.

The “**Entry save**” dialog box appears, where a *list of errors* is displayed [in case the form contains any errors]:

- Critical errors (**red**) – *must be resolved (mandatory)*
- Serious errors (**blue**) – *must be resolved, otherwise the record cannot be saved*
- Minor/potential errors (**yellow**) – *these do not need to be dealt with*



The 'Entry save' dialog box has a title bar with a close button. Below the title bar is a section titled 'Check of entry' with a hint: 'Hint: Move your cursor on edit of record over the yellow box next to the fields that are incorrect, to display information about the error.' Below the hint, there are two error messages: 'Internal classification of CUNI academic fields' (highlighted in blue) and 'Article No.' (highlighted in yellow). The 'Internal classification of CUNI academic fields' message has a sub-message: 'Mandatory (record can be saved only as in progress)'. Below the error messages is a section titled 'Units reporting to RIV' with a table:

Unit	RIV labels
Faculty of Mathematics and Physics	RIV23: NOT DECIDED

Below the table are two checkboxes: 'Add to folder:' and 'Go to next record after saving'. At the bottom, there is a 'Save as in progress' button and a 'Back to edit' button. A red arrow points to the 'Internal classification of CUNI academic fields' error message.

If everything is OK, you can save the record (to the “Saved” state):

Entry save ✕

Check of entry
All the mandatory fields are filled, you can save the entry.

■ Article No. Recommended

Units reporting to RIV


Unit	RIV labels
Faculty of Mathematics and Physics	

Add to folder:

Save to state **SAVED**

Back to edit
Save to state APPROVED ▼
Save as in progress

You will then see the status “**Saved**” on the record detail:



**IS VĚDA
EVIDENCE A HODNOCENÍ
TVŮRČÍ ČINNOSTI**
Univerzita Karlova

20971346 (Goliaš Marcel)
Logout

[List](#) | [New record](#) | [Nomination](#) | [The most significant outputs](#) | [Container of pre-imported](#) | [RIV exports](#) | [Tools](#) | [Import](#) | [Settings](#)

Options
Edit record
Change publication statu
Back to list
Navigace: 1 z 1 Record status Saved

HAJIČ, Jan. My new article. *Physics of Fluids*. 2022, 1(1), 1-10. ISSN 1070-6631. DOI 10.1007/s00704-012-0604-3.

+ - Metadata

Record ID:	619730	Record in your folders:	0 folders of user 20971346
Record owner:	20971346 - Marcel Goliaš DiS. (MFF)	Added:	02.01.2023 08:30:54

Content of the record

- [Metadata](#)
- [Basic information](#)
- [RIV](#)
- [Authors](#)
- [Titles](#)
- [Funding method](#)
- [Record's classification](#)
- [WoS and Scopus](#)

DONE