

# Examinations in the winter semester 2021/22

## In-person and distant forms of exams

Exams as well as other forms of assessment of study (e.g., tests for course credits) can be held in-person or remotely. Legislative support for this is provided by the Code of Study and Examination of Charles University, Art. 8 par. 11; the same applies for state examinations, including thesis defenses (Art. 9, par. 14 and 15, and Art. 11, par. 17). *The in-person form is strongly preferred*; however, we are aware that for objective reasons this is not always possible. Thus, in justified cases, the distant form of assessment is possible.

When planning and organizing distance exams, we recommend the advice and procedures published on the university website <https://karlovkaonline.cz/en/i-want-to-test/>, especially the link Online exam. In the examination period, we rely on flexibility, ability to communicate, and mutual willingness of teachers and students to find solutions.

### Course exams and tests for course credits

1. We recommend that teachers announce the dates for in-person exams and are prepared for adding dates for remote exams. In both cases, it is necessary to specify the form of the exam in the SIS.
2. For in-person exams, we recommend using a maximum of 25% - 30% of the normal capacity of the lecture rooms (as given in the SIS) to ensure sufficient distancing.
3. In case of unforeseeable complications with travel, accommodation, illness or quarantine of students or a teacher or for other serious reasons, a remote exam should be offered to students, possibly on additional dates.
4. Students who know in advance that they cannot participate in the in-person exam, should inform the teacher well ahead and agree on a remote exam.

### State final examinations

For the state final examinations, the chair of the examination board, in agreement with the students, specifies the form of the exam (i.e., in-person, remote or hybrid). For the remote and hybrid forms, it is necessary to check the student's identity and enable public participation.

## Rules for in-person exams (January 5, 2022)

The conditions for participation in the in-person exam are:

1. Compliance with the currently valid conditions for entrance into the buildings of the MFF UK (including the ban on entry with signs of respiratory disease).
2. Compliance with the currently valid conditions for staying in the buildings of the MFF UK (spacing, respirators, hand disinfection).

The above conditions are specified on the main covid page of the MFF UK and apply to in-person course exams, tests for course credits and state final examinations. The examiner (or the chairman of the examination board, in the case of state final examinations) is responsible for compliance with the above conditions.

Michal Kulich and Crisis Management Team of the MFF UK, January 5, 2022